

Spring 2009

Paragould Campus Class Schedule

Day and Night Classes

January 12, 2009

May 12, 2009

Registration:

Campus Connect for Returning Students:

Must see Academic Advisor before registration

Website: <http://www.blackrivertech.org>

November 10, 2008 - January 9, 2009

Open Registration for First-time Entering and Transfer Students:

November 24 - December 5, 2008

January 5 - 9, 2009

Student Orientation and Registration for First-time Entering and Transfer Students:

November 20, 2008 - Pocahontas Campus

November 21, 2008 - Paragould Campus

8:00 a.m. - 4:00 p.m.

November 24, 2008 Online Orientation opens

The college reserves the right to cancel or close classes due to enrollment.

Admission Procedures

Applicants must submit the following documentation:

Freshman Applicants

1. Completed BRTC application and necessary paperwork required by BRTC. Online application may be completed and submitted at <http://connect.blackrivertech.org/nappadm.html>.
2. Official transcript showing date of graduation from an accredited high school or GED scores and/or college transcript, if appropriate.
3. Official ACT, SAT, or ASSET scores.
4. Proof of immunization against measles and rubella is required for students with 30 or more earned credit hours born before January 1, 1957. Proof of immunization against measles and rubella and an MMR booster is required for those students born on or after January 1, 1957 and freshman students (0-29 earned credit hours), regardless of age.
5. Copy of drivers license.

Returning Students

1. Returning students are required to see their academic advisor and enroll through campus connect at <http://connect.blackrivertech.org>. If a student has not been enrolled at BRTC within the last five years all documentation must be resubmitted.

Transfer Applicants

1. Completed BRTC application form.
2. Official transcript from all colleges attended. Students currently enrolled at other institutions must submit transcripts for all work completed. A high school transcript is needed if less than 18 earned hours of college credit.
3. Provide proof of immunization against measles and rubella is required for students with 30 or more earned credit hours born before January 1, 1957. Proof of immunization against measles and rubella and an MMR booster is required for those students born on or after January 1, 1957 and freshman students (0-29 earned credit hours), regardless of age.
4. Copy of drivers license.

Transient Applicants

1. Completed application, a letter of good standing from the student's home college, copy of drivers license, and proof of immunization against measles and rubella is required for students with 30 or more earned credit hours born before January 1, 1957. Proof of immunization against measles and rubella and an MMR booster is required for those students born on or after January 1, 1957 and freshman students (0-29 earned credit hours), regardless of age.

Placement Exams

Students enrolling in degree, certificate, or transfer programs must submit ASSET or ACT scores prior to enrollment. No student may enroll in math or English without testing. Any student enrolled in 12 or more hours must test and submit all documentation.

Tuition Information

Tuition and fees must be paid in full by **Friday, January 16th**. Payment options are available through FACTS Tuition Management by connecting to the e-Cashier link located on the College Web Site (www.blackrivertech.edu). The payment options will be available through **Thursday, January 15th**. Students who have not made payment arrangements by **Thursday, January 15th**, or paid their accounts in full by Friday, January 16th will be **DROPPED FROM ALL CLASSES**.

Students who are dropped for lack of payment will have five (5) business days to re-enroll in classes. Students must pay a \$50 reinstatement fee and their account must be paid in full upon re-registering. The same class schedule is not guaranteed. Classes are filled on a first come first serve basis.

Student Appeal For Tuition Charges

Students who contend they have not attended any classes at BRTC will have the semester in which they enrolled, and did not attend, to appeal any charges for tuition and fees. Students who do not appeal within the semester enrolled will be considered to have attended and will be responsible for all charges generated. Students wishing to utilize this appeal must adhere to the appeal process in the student handbook located in the college catalog.

Tuition and Fees

Per Credit Hour	
In-State	\$70
Out-of-state	\$182

Technology Fee

Per Credit Hour
\$3.00

Tuition Refunds

Before semester begins	100%
Second week of semester	70%
Third week of semester	50%

Students enrolled in classes which are cancelled may request a 100% refund.

Bookstore Refunds

Refunds will only be made during the first two weeks of the spring semester if:

- New Book has defect from publisher.
- New Book is still in same condition as it came from the publisher (example: shrink wrapped).
- New Book has not been written/marked in and spine is not broken.
- Used books are purchased for wrong class.
- Receipt is required for all bookstore returns.

Refund Policy

No refund of tuition will be made unless claim is made through the Finance Office at the time of withdrawal. Refunds will apply to tuition only. Please consult the current BRTC Catalog for full institutional refund policy. Technology fees are NOT refundable.

PARAGOULD 2009 SPRING CLASS SCHEDULE

BUSINESS

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082236	Cancelled	ACCT 1003 /02	Accounting I (CVN)	T/TH	9:30-10:45	Cancelled
082247	Stone	ACCT 2003 /02	Principles of Accounting I* (CVN)	M/W	2:00-3:15	TC106
082248	Ogden	ACCT 2013 /02	Principles of Accounting II*(CVN)	M/W	12:30-1:45	TC106
082571	Schaa	ACCT 2033 /02	Payroll Accounting (CVN)	M/W	5:00-6:15	TC106
082217	Cancelled	ADMS 1213 /03	Medical Transcription*	TH	5:00-7:45	Cancelled
082015	Hardage	ADMS 1513 /01	Keyboarding I*	ONLINE		ONLINE
082016	Hardage	ADMS 1523 /01	Keyboarding II*	ONLINE		ONLINE
082249	Snodgrass	ADMS 2073 /02	Professional Development*	M/W	6:30-7:45	TR004
082256	Hearne	ADMS 2413 /03	Intro to Word/Info Processing*	TH/Hybrid	12:30-1:45	TR004
082018	Ellis	ADMS 2413 /01	Intro to Word/Info Processing*+	ONLINE		ONLINE
082669	Ellis	ADMS 2413 /04	Intro to Word/Info Processing*+	ONLINE		ONLINE
082020	Prichard	ADMS 2563 /01	Business Communications*+	ONLINE		ONLINE
082262	Prichard	ADMS 2563 /30	Business Communications*+	ONLINE		ONLINE
082263	Cancelled	BSYS 2003 /02	Business & Prof Presentations*	T/Hybrid	12:30-1:45	Cancelled
082022	Prichard	BSYS 2003 /01	Business & Prof Presentations*+	ONLINE		ONLINE
082025	Stone	BSYS 2583 /01	Spreadsheets for Mgr Decisions*+	ONLINE		ONLINE
082283	Hearne	BUAD 1013 /04	Introduction to Business*	T/TH	2:00-3:15	TR002
082027	Ellis	BUAD 1013 /02	Introduction to Business*+	ONLINE		ONLINE
082666	Ellis	BUAD 1013 /03	Introduction to Business*+	ONLINE		ONLINE
082468	Prichard	BUAD 1023 /01	Introduction to Marketing*+	ONLINE		ONLINE
082523	Schaa	BUAD 1033 /01	Business Ethics*+	ONLINE		ONLINE
082293	Cancelled	BUAD 1043 /01	Personal Financial Planning	M/W	3:30-4:45	Cancelled
082251	Hearne	CA 1903 /14	Intro to Computer Concepts*	M/W	9:30-10:45	TR004
082252	Snodgrass	CA 1903 /15	Intro to Computer Concepts*	M/W	5:00-6:15	TR004
082253	Cancelled	CA 1903 /16	Intro to Computer Concepts*	T/TH	8:00-9:15	Cancelled
082254	Hearne	CA 1903 /17	Intro to Computer Concepts*	T/TH	11:00-12:15	TR004
082178	Hearne	CA 1903 /24	Intro to Computer Concepts*	M/W	12:30-1:45	TR004
082359	Cancelled	CA 1903 /26	Intro to Computer Concepts*	S	9:00-11:45	Cancelled
082040	Stacy	CA 1903 /13	Intro to Computer Concepts*	ONLINE		ONLINE
082420	Stacy	CA 1903 /20	Intro to Computer Concepts*	ONLINE		ONLINE
082294	Stacy	CA 1903 /30	Intro to Computer Concepts*	ONLINE		ONLINE
082042	Kersey	CIS 1013 /01	Intro to Computer Info Systems*+	ONLINE		ONLINE
082045	Dickson	CIS 1024 /01	Network Server Technology	ONLINE		ONLINE
082046	Stone	CIS 1073 /01	Computerized Accounting*+	ONLINE		ONLINE
082048	Schaa	CIS 2043 /01	Database Management Systems*+	ONLINE		ONLINE
082877	Cancelled	CIS 2073 /02	Desktop Publishing*+	T/Hybrid	3:30-4:45	Cancelled
082207	Schaa	ECON 2313 /02	Prin of Macroeconomics* (CVN)	M/W	11:00-12:15	TC106
082360	Cancelled	LAW 2023 /02	Legal Environment of Business*	S	12:30-3:15	Cancelled
082060	Stone	LAW 2023 /01	Legal Environment of Business*+	ONLINE		ONLINE
082179	Schaa	MGMT 1013 /01	Intro to Human Resource Mgmt	ONLINE		ONLINE
082063	Kersey	MGMT 2623 /01	Small Business Management*+	ONLINE		ONLINE

For Online, Hybrid, and CVN classes, refer to Distance Education Instruction on page 6 +Required Software

DIETETICS

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082077	Harris	HEC 2202 /01	Community Nutrition	ONLINE		ONLINE
082513	Caldwell	NRS 2203 /02	Basic Human Nutrition* (CVN)	T	5:30-8:15	TC106

For Online, Hybrid, and CVN classes, refer to Distance Education Instruction on page 6

EARLY CHILDHOOD EDUCATION

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
	Jercinovic	ECH 1003 /02	Found of Early Childhood Edu	T/TH	7:00-8:15	TC107
	Jercinovic	ECH 1013 /02	Child Growth and Dev	T/TH	5:30-6:45	TC107
	Jercinovic	ECH 1023 /02	Environ for Young Children	T/TH	8:30-9:45	TC107

****All students must check with Vicki Kuykendall for details on enrolling in the above Early Childhood course.*

ENGLISH AND COMMUNICATIONS

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082184	Rowton	ENG 0013 /02	Language Fundamentals**	T/TH	3:30-4:45	TR002
082270	Cancelled	ENG 0023 /03	Writing Fundamentals**	T/TH	6:30-7:45	Cancelled
082271	Williams	ENG 0023 /04	Writing Fundamentals**	M/W	11:00-12:15	TR003
082323	Andrews	ENG 0023 /09	Writing Fundamentals**	M/W	6:30-7:45	TR002
082324	Williams	ENG 0023 /11	Writing Fundamentals**	T/TH	8:00-9:15	TR002

Returning students must meet with their advisor before registering. Mandatory Student Orientation for first-time entering and transfer students.

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ENGLISH AND COMMUNICATIONS (continued)

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082266	Hunter	ENG 1003 /12	Freshman English I*	M/W	9:30-10:45	TR002
082325	Linnstaedter	ENG 1003 /13	Freshman English I*	T/TH	8:00-9:15	TC106
082041	Stewart	ENG 1003 /11	Freshman English I*	ONLINE		ONLINE
082342	Stewart	ENG 1003 /30	Freshman English I*	ONLINE		ONLINE
082267	Cancelled	ENG 1013 /07	Freshman English II*	M/W	8:00-9:15	Cancelled
082276	Hall	ENG 1013 /08	Freshman English II*	M/W	6:30-7:45	TC113
082277	Linnstaedter	ENG 1013 /09	Freshman English II*	T/TH	2:00-3:15	TC106
082329	Hunter	ENG 1013 /10	Freshman English II*	M/W	11:00-12:15	TR002
082460	Enis	ENG 1013 /16	Freshman English II*	ONLINE		ONLINE
082929	Stewart	ENG 1013 /22	Freshman English II*	ONLINE		ONLINE
082099	Enis	ENG 1023 /01	Technical Writing*	ONLINE		ONLINE
082279	Linnstaedter	ENG 2003 /04	Intro to World Literature I*	T/TH	12:30-1:45	TR002
082100	Liebhaber	ENG 2003 /01	Intro to World Literature I*	ONLINE		ONLINE
082536	Cancelled	ENG 2013 /06	Intro to World Literature II*	M/W	5:00-6:15	Cancelled
082330	Linnstaedter	ENG 2013 /08	Intro to World Literature II*	M/W	12:30-1:45	TR002
082104	Liebhaber	ENG 2013 /02	Intro to World Literature II*	ONLINE		ONLINE
082932	Stewart	ENG 2013 /10	Intro to World Literature II*	ONLINE		ONLINE
082358	Cancelled	ENG 2103 /01	Intro to Poetry and Drama*	S	12:30-3:15	Cancelled
082281	Andrews	READ 0013 /03	College Reading**	M/W	5:00-6:15	TR002
082530	Williams	READ 0033 /03	Advanced Reading Techniques **	M/W	2:00-3:15	TR001
082537	Rowton	READ 0033 /06	Advanced Reading Techniques**	T/TH	5:00-6:15	TR002
082285	Fielder	SCOM 1203 /06	Oral Communications*	M/W	5:00-6:15	TC107
082514	Fielder	SCOM 1203 /07	Oral Communications*	M/W	11:00-12:15	TC107
082331	Fielder	SCOM 1203 /08	Oral Communications*	T/TH	9:30-10:45	TC107
082665	TBA	SPAN 1013 /01	Elementary Spanish I*	T/TH	5:00-6:15	TR003

For Online, Hybrid, and CVN classes, refer to Distance Education Instruction on page 6

FINE ARTS

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082286	Cancelled	FAM 2503 /03	Fine Arts Music*	T	5:00-7:45	Cancelled
082287	Fielder	FAT 2203 /04	Fine Arts Theatre*	T/TH	11:00-12:15	TC107
082538	Fielder	FAT 2203 /06	Fine Arts Theatre*	M/W	9:30-10:45	TC107
082333	Fielder	FAT 2203 /07	Fine Arts Theatre*	T/TH	5:00-6:15	TC113
082755	Cancelled	FAV 2503 /04	Fine Arts Visual*	S	9:00-11:45	Cancelled
082515	Mickey	FAV 2503 /06	Fine Arts Visual*	M/W	3:30-4:45	TC107
082289	Cancelled	ART 1033 /01	Drawing I*	M/W	5:00-7:45	Cancelled
082292	Cancelled	ART 1043 /02	Drawing II*	M/W	2:00-3:15	Cancelled
			Lab	F	9:00-12:00	Cancelled

MATHEMATICS

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082273	Davis, S.	MATH 0013 /04	Pre-Algebra**	M/W	8:00-9:15	TR001
082225	Williams	MATH 0013 /06	Pre-Algebra**	T/TH	9:30-10:45	TR002
082745	Cancelled	MATH 0013 /10	Pre-Algebra**	T/TH	3:30-4:45	Cancelled
082295	Perkins	MATH 0023 /07	Introductory Algebra**	M/W	12:30-1:45	TR003
082296	Williams	MATH 0023 /08	Introductory Algebra**	M/W	9:30-10:45	TR001
082517	Williams	MATH 0023 /09	Introductory Algebra**	T/TH	11:00-12:15	TR002
082413	Cancelled	MATH 0023 /10	Introductory Algebra**	M/W	6:30-7:45	Cancelled
082828	Williams	MATH 0023 /11	Introductory Algebra**	T/TH	3:30-4:45	TR003
082297	Perkins	MATH 0033 /07	Intermediate Algebra**	T/TH	9:30-10:45	TR003
082298	Davis, S.	MATH 0033 /08	Intermediate Algebra**	M/W	2:00-3:15	TR003
082230	Perkins	MATH 0033 /12	Intermediate Algebra**	T/TH	12:30-1:45	TR003
082694	Young	MATH 0033 /15	Intermediate Algebra**	M/W	5:00-6:15	TC111
082300	Perkins	MATH 1023 /06	College Algebra*	T/TH	11:00-12:15	TR003
082335	Perkins	MATH 1023 /08	College Algebra*	M/W	9:30-10:45	TR003
082186	Linnstaedter J.	MATH 1023 /09	College Algebra*	S	12:30-3:15	TC106
082337	Cancelled	MATH 1054 /01	Precalculus*	M/T/W/TH	8:00-9:15	Cancelled
082357	Cancelled	MATH 2113 /01	Math for Elem Teachers I*	F	9:00-11:45	Cancelled
082269	Cancelled	MATH 2143 /02	Business Calculus*	T/TH	2:00-3:15	Cancelled
082261	Cancelled	MTH 1213 /03	Math for Nurses	T/TH	3:30-4:45	Cancelled
082338	Fisher	MTH 1213 /04	Math for Nurses	M/W	2:00-3:15	TR002

MEDICAL

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082889	Fisher	MEDL 1003 /04	Medical Terminology*	M/W	3:30-4:45	TR002

PARAMEDIC/EMERGENCY MEDICAL TECHNICIAN

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082303	Bowden	EMS 2009 /01	Emergency Medical Technician	T/TH	6:00-10:00	TC110

PHYSICAL EDUCATION

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082339	TBA	PE 1002 /06	Concepts of Fitness*	T/TH	6:30-7:20	TR003
082305	Baine	PE 1002 /07	Concepts of Fitness*	S	9:00-10:45	TC111

SCIENCE

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082194	Loveless	CHEM 1003 /01	Intro to Chemistry*	T/TH	12:30-1:45	TR001
082502	Moss	CHEM 1033 /02	Intro Organic/Bio Chemistry*	ONLINE		ONLINE

**All course material and assignments are online. Exams are in approved test center or on BRTC campus.*

082056	Loveless	GSP 1004 /03	Physical Science & LAB*	M/W	5:30-7:45	TR001
082064	Loveless	ZOOL 2004 /04	Human A & P I & LAB*	M/W	11:00-1:05	TR001
082879	Loveless	ZOOL 2004 /07	Human A & P I & LAB*	M/Hybrid	3:30-5:10	TR001
082688	Manning	ZOOL 2004 /09	Human A & P I & LAB*	F	9:00-1:00	TR001
082137	Loveless	ZOOL 2414 /06	Human A & P II & LAB*	T/TH	9:30-11:35	TR001
082302	Loveless	ZOOL 2414 /07	Human A & P II & LAB*	W/Hybrid	3:30-5:10	TR001

For Online, Hybrid, and CVN classes, refer to Distance Education Instruction on page 6

SOCIAL SCIENCE

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082218	Stillwell	ANTH 2233 /01	Into to Anthropology*	ONLINE		ONLINE
082207	Schaa	ECON 2313 /02	Prin of Macroeconomics* (CVN)	M/W	11:00-12:15	TC106
082317	Burgess	GEOG 2613 /01	Introduction to Geography*	M/W	3:30-4:45	TC106
082191	Burgess	HIST 1013 /03	World Civilization to 1660*	M/W	8:00-9:15	TC107
082319	Cancelled	HIST 1023 /04	World Civilization Since 1660*	T/TH	5:00-6:15	Cancelled
082174	Burgess	HIST 1023 /06	World Civilization Since 1660*	T/TH	2:00-3:15	TC107
082231	Morrison	HIST 1023 /03	World Civilization Since 1660*	ONLINE		ONLINE
082341	Burgess	HIST 2083 /03	Arkansas History*	T/TH	3:30-4:45	TC107
082224	Morrison	HIST 2083 /01	Arkansas History*	ONLINE		ONLINE
082226	Burgess	HIST 2763 /02	U.S. History to 1876*	M/W	12:30-1:45	TC107
082450	Clements, D.	HIST 2763 /06	U.S. History to 1876*	ONLINE		ONLINE
082196	Burgess	HIST 2773 /02	U.S. History Since 1876*	T/TH	12:30-1:45	TC106
082327	Cancelled	HIST 2773 /03	U.S. History Since 1876*	T/TH	6:30-7:45	Cancelled
082326	Burgess	POSC 2103 /02	U.S. Government*	M/W	2:00-3:15	TC107
082654	Cancelled	POSC 2103 /04	U.S. Government*	S	12:30-3:15	Cancelled
082824	Bishop	PSY 2003 /04	Human Growth & Dev*	M/W	5:00-6:15	TR003
082541	Bishop	PSY 2513 /02	Intro to Psychology*	M/W	6:30-7:45	TR003
082328	Burnette	PSY 2513 /04	Intro to Psychology*	M/W	12:30-1:45	TC107
082212	Burnette	PSY 2513 /08	Intro to Psychology*	S	9:00-11:45	TC107
082259	Bass	PSY 2513 /06	Intro to Psychology*	ONLINE		ONLINE
082353	Bass	PSY 2513 /30	Intro to Psychology*	ONLINE		ONLINE
082542	Siebert	SOC 2213 /03	Principles of Sociology*	M/W	9:30-10:45	TC106
082241	Morrison	SOC 2213 /02	Principles of Sociology*	ONLINE		ONLINE

For Online, Hybrid, and CVN classes, refer to Distance Education Instruction on page 6

Weekend College						
Paragould Campus						
Line	Instructor	Course#/Section	Course Name	Days	Time	Room
082359	Cancelled	CA 1903 /26	Intro to Computer Concepts*	S	9:00-11:45	Cancelled
082358	Cancelled	ENG 2103 /01	Intro to Poetry and Drama*	S	12:30-3:15	Cancelled
082755	Cancelled	FAV 2503 /04	Fine Arts Visual*	S	9:00-11:45	Cancelled
082360	Cancelled	LAW 2023 /02	Legal Environment of Business*	S	12:30-3:15	Cancelled
082186	TBA	MATH 1023 /09	College Algebra*	S	12:30-3:15	TC106
082305	Baine	PE 1002 /07	Concepts of Fitness*	S	9:00-10:45	TC111
082654	Cancelled	POSC 2103 /04	U.S. Government*	S	12:30-3:15	Cancelled
082212	Burnette	PSY 2513 /08	Intro to Psychology*	S	9:00-11:45	TC107

TRANSFER COURSES

Courses marked by (*) will transfer to Arkansas State University to satisfy curriculum or elective requirements, depending upon the degree program. Courses marked by (**) will satisfy the developmental/remedial courses at Arkansas State University that are required by law to update academic skills.

Returning students must meet with their advisor before registering. Mandatory Student Orientation for first-time entering and transfer students.

PARAGOULD NIGHT CLASS SCHEDULE

BUSINESS

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082571	Schaa	ACCT 2033 /02	Payroll Accounting (CVN)	M/W	5:00-6:15	TC106
082217	Damon	ADMS 1213 /03	Medical Transcription*	TH	5:00-7:45	TC114
082249	Snodgrass	ADMS 2073 /02	Professional Development*	M/W	6:30-7:45	TR004
082252	Snodgrass	CA 1903 /15	Intro to Computer Concepts*	M/W	5:00-6:15	TR004

DIETETICS

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082513	Caldwell	NRS 2203 /02	Basic Human Nutrition* (CVN)	T	5:30-8:15	TC106

EARLY CHILDHOOD EDUCATION

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
	Jercinovic	ECH 1003 /02	Found of Early Childhood Edu	T/TH	7:00-8:15	TC107
	Jercinovic	ECH 1013 /02	Child Growth and Dev	T/TH	5:30-6:45	TC107
	Jercinovic	ECH 1023 /02	Environ for Young Children	T/TH	8:30-9:45	TC107

***All students must check with Vicki Kuykendall for details on enrolling in the above Early Childhood course.

ENGLISH AND COMMUNICATIONS

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082270	Cancelled	ENG 0023 /03	Writing Fundamentals**	T/TH	6:30-7:45	Cancelled
082323	Andrews	ENG 0023 /09	Writing Fundamentals**	M/W	6:30-7:45	TR002
082276	Hall	ENG 1013 /08	Freshman English II*	M/W	6:30-7:45	TC113
082536	Cancelled	ENG 2013 /06	Intro to World Literature II*	M/W	5:00-6:15	Cancelled
082281	Andrews	READ 0013 /03	College Reading**	M/W	5:00-6:15	TR002
082537	Rowton	READ 0033 /06	Advanced Reading Techniques**	T/TH	5:00-6:15	TR002
082285	Fielder	SCOM 1203 /06	Oral Communications*	M/W	5:00-6:15	TC107
082665	TBA	SPAN 1013 /01	Elementary Spanish I*	T/TH	5:00-6:15	TR003

FINE ARTS

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082286	Cancelled	FAM 2503 /03	Fine Arts Musical*	T	5:00-7:45	Cancelled
082333	Fielder	FAT 2203 /07	Fine Arts Theatre*	T/TH	5:00-6:15	TC113
82289	Mickey	ART 1033 /01	Drawing I*	M/W	5:00-7:45	TC111

MATHEMATICS

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082413	Cancelled	MATH 0023 /10	Introductory Algebra**	M/W	6:30-7:45	Cancelled
082694	Young	MATH 0033 /15	Intermediate Algebra**	M/W	5:00-6:15	TC111

PARAMEDIC/EMERGENCY MEDICAL TECHNICIAN

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082303	Bowden	EMS 2009 /01	Emergency Medical Technician	T/TH	6:00-10:00	TC110

PHYSICAL EDUCATION

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082339	TBA	PE 1002 /06	Concepts of Fitness*	T/TH	6:30-7:20	TR003

SCIENCE

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082056	Loveless	GSP 1004 /03	Physical Science & LAB*	M/W	5:30-7:45	TR001

SOCIAL SCIENCE

Line	Instructor	Course #/Section	Course Name	Days	Time	Room
082319	Cancelled	HIST 1023 /04	World Civilization Since 1660*	T/TH	5:00-6:15	Cancelled
082327	Cancelled	HIST 2773 /03	U.S. History Since 1876*	T/TH	6:30-7:45	Cancelled
082824	Bishop	PSY 2003 /04	Human Growth & Dev*	M/W	5:00-6:15	TR003
082541	Bishop	PSY 2513 /02	Intro to Psychology*	M/W	6:30-7:45	TR003

DISTANCE EDUCATION INSTRUCTIONS

DE COURSE REQUIREMENTS:

- If you enroll in an online course, you *must access your class on Blackboard between 8:00 a.m. Monday and 4:30 p.m. Thursday of the first week or you will be dropped from the class.*
- All DE students must have daily access to a computer with internet access, an active e-mail account, and basic computer skills.

For questions about your class, contact your instructor. Instructor information is located at <http://www.blackrivertech.edu/staff/>. For questions about Blackboard or distance education, access the DE Student Orientation website

Returning students must meet with their advisor before registering.
Mandatory Student Orientation for first-time entering and transfer students.

<http://de.blackrivertech.org/students/> or contact Karen Liebhaber at (870) 248-4000, extension 4178, or by email (KarenL@blackrivertech.org).

TYPES OF DE COURSES:

- *Hybrid Course* - Hybrid courses deliver at least 50% of the course material online. The remainder of the class is taught in the traditional face-to-face setting which requires that the student attend the BRTC campus. Additional media may be incorporated in the course.
- *Online Course* - An online course is held completely online. All communication is conducted over the computer via e-mail, Blackboard, and/or other electronic format. All assignments, sometimes including exams, are conducted over the computer. Some students will be required to take exams on campus.
- *CVN Course* - A CVN course is held via compressed video. While students attend classes on campus, the instructor may either be in the classroom or be broadcast to students via television from a remote site. CVN courses include students from two or more different sites. If the instructor is at a different site, a proctor will administer exams. All assignments will be transmitted over Blackboard or passed between campuses by a courier.

BLACKBOARD USERNAME AND PASSWORD:

URL: <http://blackboard.blackrivertech.org/>

Username: firstnameMiddleinitial.lastname *Example: johnR.doe*

Password: last 4 digits of your social security number and your birthday in month day year format (no zeros before month or day) ssssMMDDYY *Example: 57491170*
 month or day) ssssMMDDYY *Example: 57491170*

+Software requirements:

Microsoft Word 2007 required for - Business Communications, Legal Environment of Business, Intro to Business, Intro to Computer Info Systems, Small Business Management, Prin of Macroeconomics, Leadership Issues, Internet, Intranet, and E-mail, Intro to Human Resource Management, Introduction to Marketing, Business Ethics

Microsoft Word 2007 required for - Intro to Word/Info Processing

Microsoft Power Point 2007 and Word 2007 required for - Business & Professional Presentations

Microsoft Excel 2007 required for - Spreadsheets for Managerial Decisions, Business Statistics

Microsoft Office 2007 required for - Intro to Computer Concepts

Quick Book Pro 2008 required for - Computerized Accounting

Microsoft Project required for - IT Project Management

Microsoft Access 2007 required for - Data Base Management

AMERICANS WITH DISABILITIES ACT (ADA): Black River Technical College seeks to be in compliance with both the spirit and the letter of the law as stated in Section 504 of the Rehabilitation Act, as amended, and the Americans with Disabilities Act. Students seeking ADA accommodations must contact Mrs. Rachel Koons, Director of Disability Support Services, P. O. Box 468, Pocahontas, AR 72455. Phone 870-248-4000, ext. 4011 or Fax 870-248-4100 or rachel.koons@blackrivertech.edu. Contact must be made two weeks prior to the beginning date of each enrollment period.

UCR REPORT (Uniform Crime Report)

Title II of the Crime Awareness and Campus Security Act of 1990 requires the collection and dissemination of the violations listed below. From 2004 to present, BRTC reports the following violations:

Crimes Against Person	2004	2005	2006	2007	Crimes Against Property	2004	2005	2006	2007	Arrest Made For:	2004	2005	2006	2007
Murder	0	0	0	0	Burglary	0	0	0	0	Liquor Law Violations	0	0	0	0
Rape	0	0	0	0	Motor Vehicle	0	0	0	0	Drug Abuse Violations	0	7	0	1
Robbery	0	0	0	0	Theft	0	1	8	0	Weapons Possession	0	0	0	1
Aggravated Assault	0	0	0	0	Arson	0	0	0	0	Aggravated Assault	0	0	0	0
Manslaughter	0	0	0	0										
Hate Crimes	0	0	0	0										

If any of the above stated incidents occur, it must be reported to BRTC's Security Officer, Mr. Scott Bland or Mr. Tony Saylor. Officer Bland and Officer Saylor are housed on BRTC's main campus at AD112 or they can be contacted at (870) 248-4000, ext. 4034.

A report must be made/filed with the security officer within 72 hours of the incident's occurrence. The security office must file a report with the local and/or state authorities within 24 hours of the reported incident.

NO SHOW: Students who do not attend class(es) the first week of the spring term will be dropped from the roster as a "No Show". Students should be aware if they attend a class(es) they will not be a "No Show" in that class and will be responsible for the tuition and fees generated. Individuals who register after the start of any term will NOT be counted a "No Show" and will be responsible for tuition and fee charges.

STUDENT APPEAL FOR TUITION CHARGES: Students who contend they have not attended any classes at BRTC will have the semester in which they enrolled, and did not attend, to appeal any charges for tuition and fees. Students who do not appeal within the semester enrolled will be considered to have attended and will be responsible for all charges generated. Students wishing to utilize this appeal must adhere to the appeal process in the student handbook located in the college catalog.

SCHEDULE CHANGES: BRTC retains the right to make changes in the schedule due to circumstances such as course demand, faculty, or room availability. Up-to-date information can be located on the Web at <http://www.blackrivertech.edu/>.

CAMPUS CONNECT: BRTC has an on-line program for students. This program contains information for the student as well as on-line registration. Students should obtain a PIN number at time of registration. The web address is <http://connect.blackrivertech.org>.

TO ADD OR DROP A CLASS: A DROP/ADD form can be obtained at the Registration Window in Student Services. Please fill out the form, obtain the necessary signatures from the Financial Aid Office and Student Account Payment Center, and return the form to the Registration Window. *Do not leave the form until it has been processed by a staff member, and you have received a printout showing the change made to your schedule.* A student may drop a course by calling (870) 248-4000, ext. 4013, 4016, 4018 or 4015. *You must personally talk to a staff member at these extensions before your drop will be processed.*

Revised 1-14-2009

**Black River Technical College
P. O. Box 468
Pocahontas AR 72455**