



Associate of Applied Science
Business Technology
Business Administration Option
2008-2009

Name _____ Anticipated Graduation Date _____

Developmental Courses

ACT, ASSET, OR SAT test scores determine original placement in these courses.

COURSE	TITLE	TERM	GRADE	COMMENT	CREDIT
READ0013	College Reading Skills			ACT Reading 0-13; ASSET Reading 23-33; Pass with C or higher	None
READ0033	Adv Reading Techniques			ACT Reading 14-18; ASSET Reading 34-43; Pass with C or higher	None
ENG 0013	Language Fundamentals			ACT English 0-13; ASSET English 23-32; Pass with C or higher	None
ENG 0023	Writing Fundamentals			ACT English 14-18; ASSET English 33-44; Pass with C or higher	None
MATH0013	Pre-Algebra			ACT Math 0-16; ASSET Numeric 23-40; ASSET Intermediate 23-33; Pass with C or higher.	None
MATH0023	Introductory Algebra			ACT Math 17-18; ASSET Numeric 41-55; ASSET Intermediate 34-37; Pass with C or higher.	None

First Year

First Semester

ACCT2003	Principles of Accounting I				3 hours
BUAD1013	Introduction to Business OR				3 hours
BUAD1043	Personal Financial Planning (Fall Semester)				
CA1903	Introduction to Computer Concepts				3 hours
ENG1003	Freshman English I			ACT English 19; ASSET English 45-55; or Pass ENG0023 with grade C or higher	3 hours
MATH0033	Intermediate Algebra			ACT Math 19-20; ASSET Intermediate 38-41	None

Second Semester

ACCT2013	Principles of Accounting II			Prerequisite: ACCT 2003	3 hours
ADMS2413	Word/Information Processing			Ability to keyboard	3 hours
ADMS2563	Business Communications			Prerequisite: ENG1003; Ability to keyboard	3 hours
ECON2313	Principles of Macroeconomics			ACT Reading 19; ASSET Reading 44; or complete READ0033 with C or higher	3 hours
LAW2023	Legal Environment of Business				3 hours

Second Year

First Semester

ECON2323	Principles of Microeconomics OR (Fall Semester)			ACT Reading 19; ASSET Reading 44; or complete READ0033 with C or higher	3 hours
ECON2333	Economic Issues and Concepts (Spring Semester)				
ENG1013	Freshman English II OR			Completion of ENG 1003 with C or higher	3 hours
ENG1023	Technical Writing			ACT English 19; ASSET English 45-55; or pass ENG1003 with C or higher	
MGMT2603	Leadership Issues OR (Spring Semester)				3 hours
MGMT2613	Principles of Supervision (Fall Semester)				
	2000 Level Accounting Elective				3 hours
	Management Elective				3 hours

Second Semester

BSYS2003	Business or Professional Presentations OR				3 hours
CIS2073	Desktop Publishing			Ability to keyboard	
BUAD1023	Introduction to Marketing				3 hours
MGMT2623	Small Business Management				3 hours
	Any Elective as Approved by Academic Advisor				3 hours
	Social Science Elective				3 hours

Student Signature

Date

Advisor Signature

Date

As mandated by Act 472 of 2007, I have been informed of the Arkansas Course Transfer System, and how to determine which courses will transfer to other Arkansas public institutions. Website <http://acts.adhe.edu>